

Aspire Job Description

Job Title:	Multi-trade Engineer Supervisor	POSITION ID:
Entity:	ASPIRE DEFENCE SERVICES LIMITED (ADSL)	
Location:	The ABC - Tidworth	
Reports to:	Compliance and Assurance Manager	
Key Purpose of the Role:	<p>To undertake the day to day management of a team of multi trade engineers to deliver a programme of works in the risers of New Build and Refurbished buildings across the Estate. The programme will include works in Aldershot, TidNBul, Larkhill and Warminster Garrisons</p> <p>Must have or be eligible to obtain unescorted MoD Security clearance</p>	
Key Responsibilities:	<ul style="list-style-type: none"> • Deliver the operational aspects of Inductions <ul style="list-style-type: none"> ○ Health and Safety Requirements, RAMS, PPE, etc ○ Task Sheets and task sequencing ○ Issue of equipment/tools • Monitoring & Coordination <ul style="list-style-type: none"> ○ Coordination of teams and materials to deliver programme of works - communication of both building specific repairs, and the overall programme ○ Monitor the quality of repairs/ finish to ensure 'right first time' is achieved ○ Monitor operational activities to ensure Health and Safety standards are maintained ○ Coordinate production of building specific repair kits (based upon survey results) ○ Material stock levels & timely requisition of replacement items ○ Promote 'Eyes Wide Open' Initiative and ensure ○ Report non-project related hazards and repairs to the Aspire Helpdesk immediately by telephone/email • Administration <ul style="list-style-type: none"> ○ Weekly Time sheets ○ Holiday approval/rejection ○ Sickness/absence recording and investigation ○ Tool box talks and briefings ○ Site Safety Inspection ○ Vehicle & Equipment Inspections ○ Stock management/replacement request ○ Rotation of teams to ensure materials are cut to size 	
Qualifications	<p>Essential:</p> <ul style="list-style-type: none"> • A Full valid UK driving licence • NVQ 2 in Plumbing • City and Guilds 6035 or equivalent • C&G 6217 – Multi-skills course or equivalent 	

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- CSCS Supervisor

Desirable:

- Aquatherm Installer - Training will be provided
- SSoW

Experience & Knowledge:

Essential:

- Supervision of multiple small teams
- Demonstrable experience of delivering to agreed programme of work
- Industrial, Commercial, Domestic building services experience
- Proven experience of implementing Safe Systems of Work requirements
- IT literate (inc. iPad, excel applications)
- Demonstrable experience of delivering high quality workmanship across a programme of repetitive work
- Demonstrable experience of planning and delivering daily/weekly/monthly activities
- Stock/iMaterial Management

Desirable:

- Experience of working on a MOD or military estate

Skills:

- Strong attention to detail
- Problem solving & decision making
- Strong communication & interpersonal skills (written & verbal)
- Strong professional manner
- Strong customer focus
- Discretion

Date:

30.09.2019