

Aspire Job Description

Job Title:	LIFEGUARD	UPRN: LIFE577
Entity:	ASPIRE DEFENCE SERVICES LIMITED (ADSL)	
Location:	TidNBul	
Reports to:	Sports and Leisure Manager	
Key Purpose of the Role:	<ul style="list-style-type: none"> To act as a Royal Life Saving Society (RLSS) QUALIFIED National Pool Lifeguard Qualification (NPLQ) Lifeguard for all military training pool sessions in the Tidworth Leisure Centre Swimming Pool; and Bulford Camp Swimming Pool. When not acting in the capacity of Lifeguard, the attendant is required to conduct day to day administration to assist where necessary. 	
Key Responsibilities:	<ul style="list-style-type: none"> Exercise the ADSL duty of Care to all pool users by ensuring that they adhere to QHSE and RLSS regulations for the use of the pool Act as lifeguard for all military training sessions conducted by uti8 AIPT or APTC Instructors At the beginning or end of each shift as appropriate, to ensure that the pool cover is removed or replaced Ensure that all equipment in the pool stores is clean and in a serviceable condition, reporting to the General Manager any items for repair or replacement Ensure that all lane ropes and direction signs are in place during sessions as required To advise users of the Centre as to the Centre's regulations and the correct and safe use of the facilities. To follow guidelines designed to enhance the Centre's image and to promote good public relations and Customer Care. To maintain strict supervision over swimming pool users and to ensure their safety at all times. To carry out swimming pool rescues, to apply resuscitation and to administer first aid as may be necessary. To prepare activity areas involving the setting out and setting up of equipment and furniture and the dismantling and clearing of such. To have due regard for the security of equipment and premises as may be indicated and to ensure any maintenance issues are logged and procedures followed. To carry out cleaning duties as necessary and to ensure the building is as clean as possible. This may include cubicles, toilets and drains. To continuously combat the problem of litter whilst on the premises. To complete basic records as may be necessary. To carry out duties in a safe and proper manner both for yourself and the wellbeing of others. To adhere to Health & Safety Codes of Practice and Regulations as appropriate. 	

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- To attend 1 x NPLQ Training Session per Month to keep their qualification valid.

Qualifications

Essential:

- National Pool Lifeguard Qualification

Desirable:

- First Aid At Work
- Full (UK) Valid driving licence

Additional Requirements:

- This post requires the Incumbent employee to be subject to Criminal Records Bureau (CRB) disclosure check to be made into personal background for working with children

Experience & Knowledge:

Essential:

- Work as part of a team to deliver an efficient and effective service to the client, customer and stakeholders
- Customer focused
- Proactive 'can do' attitude
- Flexible
- Able to carry out functions in an organised and logical manner with a flexible 'can do' approach
- Self-disciplined and able to use own initiative
- Good communication & interpersonal skills
- Ability to act in a professional manner, with absolute discretion

Desirable:

- Experience of working within a Leisure Environment
- Good numeracy and literary skills
- The ability to take instruction and to work unsupervised

Skills:

- Communicates clearly and uses effective methods to deliver the message.
- Works effectively with others and maintains constructive relationships within the team, across the business and externally
- Commits to putting customers first and delivers high quality service that meets or exceeds expectations of both internal and external customers.

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- The commitment to Safety First – Always and the drive for continual improvement in this area
- Understands the right level of quality delivered to enhance customer satisfaction
- Understands how ADSL operates and the impact that actions and decisions have on the business.
- Embraces change; seeks improvements in working practices and challenges the status quo for the benefit of the business
- Understands that ADSL has budgets and their importance for management
- Understands goals and standards expected of self, following ADSL's Values

Date: 29 September 2015