

## Aspire Job Description

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**Job Title:** LABOURER **POSITION ID:** LAB631

**Entity:** **ASPIRE DEFENCE SERVICES LIMITED (ADSL)**

**Location:** TidNBul – (West Role)

**Reports to:** Labour Team Supervisor

**Key Purpose of the Role:** To provide general labouring support in the execution of works that are assigned on a day to day basis. To carry out low level maintenance tasks and provide labour support as required.

**Key Responsibilities:**

- Manual handling of furniture, equipment and stores (heavy lifting required)
- Carry out general maintenance tasks around the garrison, such as patio cleaning
- General cleaning within the Garrison, including but not limited to :
  - Clearing of general rubbish and waste
  - Emptying of litter bins and litter picking
  - Collection and movement of recycling waste
- Assist workforce in executing remedial repairs and general building works as directed by their Supervisor. To include safe operation of mechanical height access equipment
- To aid in the delivery of the pan garrison gutter/window cleaning service using specialised equipment
- Comply with all Health and Safety legislation and observe all applicable Aspire policies and procedures in the discharge of his/her duties
- To undertake and manage work in a safe manner in accordance with legislation and the company “Safety First” value.
- Ensure the adoption of ADSL’s HSE policies and procedures throughout the area of responsibility.
- Ensure the adoption of safe working practices at all times during the maintenance and repair of the estate.
- Actively promote the “Eyes Wide Open” policy and report all bad practices or incidents spotted to the Help Desk.
- Carry out such duties as may be reasonably required from time to time by the Supervisor or other management

**Qualifications**

**Essential:**

- Full valid UK driving licence

**Desirable:**

- A relevant Manual handling qualification

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### Experience & Knowledge:

#### Essential:

- Proven track record of following health and safety procedures and working within a safe system of work
- Proven ability to prioritise tasks, pay attention to detail and work proactively and independently
- Good organisational skills, self-disciplined and able to use initiative.

#### Desirable:

- Previous experience of working in a military environment
- Manual Handling training

### Skills:

- Good interpersonal and communication skills (both verbal and written)
- Able to undertake manual handling
- A proactive “can do” attitude and a good level of fitness
- Proven ability to prioritise tasks, pay attention to detail and work proactively and independently
- Works effectively with others and maintains constructive relationships within the team, across the business and externally
- Commits to putting customers first and delivers high quality service that meets or exceeds expectations.
- The commitment to Safety First – Always and the drive for continual improvement in this area.
- Confident with working at height

### Date:

07 october 2020