

Job Title: BUILDING SERVICES ENGINEER **POSITION ID:** BSE470

Entity: **ASPIRE DEFENCE SERVICES LIMITED (ADSL)**

Location: Larkhill

Reports to: AMP Manager

Key Purpose of the Role: Preparing scopes of works to support change projects, planned & reactive lifecycle works and the Asset Management Plan. Carry out feasibility studies, advise on the Health and Safety aspects of buildings and projects. Advise on energy use and conservation in a range of buildings and sites, aiming to minimise the environmental impact and reduce the carbon footprint. Work closely with all relevant bodies, including all internal & external stakeholders to ensure designs elements which are being delivered, are fully compliant to all relevant standards and offer the best technical and value for money solution. Own the AIS process for all projects that are planned and scoped by the Asset Planning Team, witness, record and report on all projects that require input from the BSE as defined in the scope of works.

Key Responsibilities:

- Reporting of all Health and Safety defects, near misses, dangerous occurrences and spillages to the ASPIRE Helpdesk
- Take all reasonable precautions to ensure the health and safety of themselves, ADSL employees, customers or members of the public is not affected by their activities
- Provide detailed and compliant Scope of Works from survey data, site visits and all relevant sources to help in the delivery of Change and Lifecycle Projects and Support Senior Project Manager and Project Managers within the team to achieve this.
- Supporting the Estimator by providing technical information and support
- Review of O&M documentation and Completion Certificates.
- Technical review and assessment of works.
- Witness the testing and commissioning of electrical, mechanical, HVAC and other systems for Lifecycle/Change Projects.
- Provide written reports on any testing, commissioning, and training deficiencies.
- Prepare assets and documentation for H/O to ADCW or ADSL Contractors.
- Working with detailed diagrams, plans and drawings.
- Liaising closely with other professionals and attending technical meetings. Ensuring that the design and maintenance of building systems meets legislative, health and safety requirements whilst offering the best possible technical solution for the use of the asset.
- Carry out such duties as may be reasonably required from time to time by the Line Manager or other Senior Managers
- Ensure that all areas of areas of personal responsibility adopt and utilise ADSL QHSE policies and procedures

Qualifications **Essential:**

- Educated to a minimum City & Guilds/ONC level or equivalent in a relevant discipline preferably with a professional membership eg CIBSE
- Must have, or be eligible to have MoD Security clearance

Experience & Knowledge:

Desirable:

- SSSTS certification

Essential:

- Knowledge of Mechanical and Electrical systems
- Understanding and application of Building Regulations
- CDM 2015 understanding
- Provides Surveying capabilities to support change, the Lifecycle plan and AMP
- Experience in undertake the pricing of Scope of Works to support Change, Lifecycle planning and the Asset Management Plan.
- Review of contractors' quotes, tender returns and work estimates to substantiate or challenge value for money

Desirable:

- Experience working within a military environment

Skills:

- Undertake analysis of survey information and other related estates data to provide succinct scope of works to support change, the Lifecycle plan and AMP
- Support commissioning activities and provide technical support and guidance where required
- Provide and maintain accurate map and asset drawings as required to effectively meet contractual obligations, operational needs and GIP
- Able to communicate clearly to inform and influence others on what they need to know, when they need to know it; uses effective methods to deliver message
- Works effectively with others and maintains constructive relationships within the team, across the business and externally
- Clearly provide information in written format as such to help format a technical scope of works
- Commits to putting customers first and delivers a high quality service that meets or exceeds expectations
- Can demonstrate a commitment to Health and Safety and the drive for continual improvement in this area
- Understands the right level of quality delivered in a systematic and consistent way
- Embraces change; seeks improvements in working practices and challenges the status quo for the benefit of the business
- Delivers services in the most cost effective and timely manner within agreed budget and process; able to identify potential business risks and opportunities.

Date:

18/11/2020