

Aspire Job Description

Job Title:	WASHDOWN/ FUEL AND LUBRICANTS OPERATIVE POSITION ID: FLO456
Entity:	ASPIRE DEFENCE SERVICES LIMITED (ADSL)
Location:	LARKHILL
Reports to:	STORES SUPERVISOR
Key Purpose of the Role:	To maintain and provide customer service at the Washdown facility and to be competent in the operation of a Motor Transport Fuelling Installation (MTFI)
Key Responsibilities:	<p>To undertake and manage work in a safe manner in accordance with legislation and the company "Safety First" value.</p> <p>Adhere to the ADSL Company Health, Safety & Environmental policies and procedures</p> <p>Actively promote the "Zero Harm" policy by reporting all incidents / accidents to the Helpdesk, whilst ensuring the adoption of safe working practices at all times.</p> <p>Manage / work within the company safe systems of work for all work related activities.</p> <p>To assist in the development and compliance of all NCR/HSE inspections, ensuring all Risk Assessments and records are kept up to date.</p> <p>To ensure that the washdown point is opened as and when required by the Authority's.</p> <p>To ensure that all areas are kept clean and tidy.</p> <p>To report any defects to either the Supervisor or the Aspire Help Desk direct.</p> <p>Ensure that all equipment is serviceable and kept in a clean condition.</p> <p>To ensure that all users have received an H&S brief before using the facility.</p> <p>To ensure that tomfoolery is reported to the Supervisor or the Garrison Stores Manager.</p> <p>Provide support for the MTFI during periods of absence.</p> <p>To provide an out of hours service when required by the Authority's</p> <p>To provide any other duties that is deemed reasonable by either your Supervisor or the Garrison Stores Manager.</p> <p>Key activities and company or legal standards to be complied with.</p>

Qualifications

Essential:

- Driving Licence

Desirable:

- IT Literate
- Fork Lift Operators Licence

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Experience & Knowledge:

Essential:

- A good team member, able to prioritise their own work.
- Provide assistance with the work of others when required.
- Be flexible in approach and diligent in meeting deadlines.
- Hard working and flexible
- Sound knowledge of Manual Handling

Desirable:

- Knowledge of Military Stores Procedures

Skills:

- Good communication

Date:

19 May 21