

Aspire Job Description

Job Title: M&E Ventilation Engineer **POSITION ID:** MSM&E854

Entity: **ASPIRE DEFENCE SERVICES LIMITED (ADSL)**

Location: Tidworth

Reports to: Maintenance Supervisor

Key Purpose of the Role: To undertake a professional service to our clients working on a varied selection of HVAC and M&E Systems and control systems within the Garrison.

Key

Responsibilities:

- Working on heating and ventilation and air conditioning within a reactive and planned maintenance environment
- Fault finding and repairs
- Ensuring good relationships with customers
- Carry out all mechanical and electrical repairs to plant in accordance with schedules
- Responsible for completing proactive inspections and any required remedial repairs encompassing either plumbing, electrical, heating, ventilation installations,
- Ensure good quality workmanship which upholds company standards, complies with building codes, and follows safety requirements
- Work alone to find and present faults and concerns in electrical systems without receiving explicit direction
- Provide exceptional customer service and answer any customer questions
- Attend and resolve any reactive tasking as directed by line management
- Ensure acceptable standards of productivity and workmanship are maintained in the execution of work
- Ensuring the recording of all maintenance works when completed are posted through the appropriate, equipment, systems and documentation as required by the Company Management System
- Work as part of a team to deliver an efficient and effective service to the client, customer and stakeholders
- Ensure that all areas of areas of personal responsibility adopt and utilise ADSL QHSE policies and procedures
- Not to interfere or misuse anything provided in the interests of Health and Safety or protection of the environment
- Reporting of all Health and Safety defects, near misses, dangerous occurrences and spillages to the ASPIRE Helpdesk
- Take all reasonable precautions to ensure the health and safety of themselves, ADSL employees, customers or members of the public is not affected by their activities
- Carry out such duties as may be reasonably required from time to

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time by the Line Manager or other Senior Managers

Qualifications

Essential:

- C&G in heating, Ventilation and Refrigeration
- Full (UK) Valid driving license

Desirable:

- Qualified within electrical and mechanical
- 2391 or 2394/5 Testing and Inspection Certificate
- F Gas

Experience & Knowledge:

Essential:

- Proven experience as an M&E maintenance engineer
- Relevant experience in Building Services Engineering across a variety of sectors
- Previous HVAC Industry experience
- Proactive individual who takes initiative and is able to work within a team, but interactive on a wider business scale
- Able to manage a challenging and varied workload whilst assisting team members when required

Desirable:

- Previous experience in a FM environment
- An understanding and working knowledge of other disciplines within a multi task delivery service
- Working knowledge of a MOD or military environment
- Proven experience on the use of hand held PDA equipment

Skills:

- Operates effectively as a competent person
- Understands the needs and implications of RAMS
- Understands the requirement of Safe Systems of work
- Effectively manage daily workload
- Ability to work on their own proficiency and carry out electrical installation work without immediate supervision in the most efficient and economical manner
- Ability to set out jobs from drawings and specification, and requisition the necessary installation materials
- Ability to accept responsibility for the proper completion of jobs and if required, supervise other operatives
- Can demonstrate a customer focused, proactive 'can do' attitude, flexible approach to working and can work as part of a team
- Problem solving & decision making

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- Self-disciplined and able to use own initiative
- Good communication & interpersonal skills (written & verbal)
Ability to act in a professional manner, with absolute discretion

Date: 30 October 2018