

Aspire Job Description

Job Title:	PLANT ROOM INSEPECTOR	POSITION ID: FDE003
Entity:	ASPIRE DEFENCE SERVICES LIMITED (ADSL)	
Location:	TIDNBUL	
Reports to:	MAINTENANCE SUPERVISOR	
Key Purpose of the Role:	Responsible for the monitoring and inspecting of a significant number of plant rooms to detect any evidence of operating problems. Report any faults to the Helpdesk and ensure all areas are kept clean and tidy.	
Key Responsibilities:	<p>Ensure that all areas of areas of personal responsibility adopt and utilise ADSL QHSE policies and procedures</p> <p>Not to interfere or misuse anything provided in the interests of Health and Safety or protection of the environment</p> <p>Reporting of all Health and Safety defects, near misses, dangerous occurrences and spillages to the ASPIRE Helpdesk</p> <p>Take all reasonable precautions to ensure the health and safety of themselves, ADSL employees, customers or members of the public is not affected by their activities</p> <p>Monitor and inspect Plant equipment and indicators to detect evidence of operating problems</p> <p>Report any major repairs to the ADSL Helpdesk</p> <p>Clean out the plantroom ensuring it is in good order and free from rubbish and debris</p> <p>Inspect equipment, materials</p> <p>Gain awareness and understanding of the plant rooms and equipment</p> <p>Communicate with Engineers and Supervisors/Management by telephone, email or in person</p> <p>Inspect record and log book entries to ensure access conditions are met</p> <p>Maintain accurate records and compile operational data when required</p> <p>Ensuring the recording of all maintenance works when completed are posted through the appropriate, equipment, systems and documentation as required by the Company Management System</p> <p>Able to carry out functions in an organised and logical manner with a flexible 'can do' approach</p> <p>Work as part of a team to deliver an efficient and effective service to the client, customer and stakeholders</p> <p>Carry out such duties as may be reasonably required from time to time by the Line Manager or other Senior Managers</p>	

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Qualifications

Essential:

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- UK Valid Driving Licence

Desirable:

- First Aid qualification
- IPAF
- PASMA

Experience & Knowledge:

Essential:

- Proven track record of following health and safety procedures and working within a safe system of work
- Must have or be eligible to obtain MoD security clearance

Desirable:

- Proven experience of working in a maintenance environment
- Working knowledge of a MOD or military environment
- Proven experience on the using of hand held PDA equipment

Skills:

- Operates effectively as a competent person
- Understands the needs and implications of RAMS
- Understands the requirement of Safe Systems of work
- Ability to work on their own proficiency and without immediate supervision in the most efficient and economical manner
- Ability to accept responsibility for the proper completion of jobs and if required, supervise other operatives
- Can demonstrate a customer focused, proactive 'can do' attitude, flexible approach to working and can work as part of a team
- Problem solving & decision making
- Self-disciplined and able to use own initiative
- Physically fit
- Good communication & interpersonal skills (written & verbal)
- Ability to act in a professional manner, with absolute discretion

Date: 28 January 2019