

Aspire Job Description

Job Title: FIRE DAMPER ENGINEER **POSITION ID:** FDE005

Entity: **ASPIRE DEFENCE SERVICES LIMITED (ADSL)**

Location: Aldershot

Reports to: Maintenance Supervisor

Key Purpose of the Role: To inspect buildings to determine fire protection system requirements and maintain the fire protection systems as part of a highly skilled maintenance support function within the Garrison.

Key Responsibilities:

- Undertake all types of maintenance, repair, commissioning and service support to a range of smoke/fire dampers
- Responsible for fault finding; liaising and developing working relationships
- Install and replace all types of fire and smoke damper equipment according to prints, specifications, diagrams, or other instructions
- Identify faults and report findings
- Read and interpret technical drawings
- Inspect facilities on sites to determine if they meet specifications or standards
- Prepare technical or operational reports when requested
- Ensure acceptable standards of productivity and workmanship are maintained in the execution of work
- Ensuring the recording of all maintenance works when completed are posted through the appropriate, equipment, systems and documentation as required by the Company Management System including statutory documentation
- Undertake works to the required standard and in line with any documentation provided
- Assess the parts needed for a job and place orders for those parts
- Able to carry out functions in an organised and logical manner with a flexible 'can do' approach
- Ensure good quality workmanship which upholds company standards, complies with building codes, and follows safety requirements
- Work alone to find and present faults and concerns without receiving explicit direction
- Provide exceptional customer service and answer any customer questions
- Work as part of a team to deliver an efficient and effective service to the client, customer and stakeholders
- Ensure that all areas of areas of personal responsibility adopt and utilise ADSL QHSE policies and procedures
- Not to interfere or misuse anything provided in the interests of Health

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and Safety or protection of the environment

- Reporting of all Health and Safety defects, near misses, dangerous occurrences and spillages to the ASPIRE Helpdesk
- Take all reasonable precautions to ensure the health and safety of themselves, ADSL employees, customers or members of the public is not affected by their activities
- Carry out such duties as may be reasonably required from time to time by the Line Manager or other Senior Managers

Qualifications

Essential:

- UK Valid Driving Licence

Desirable:

- PASMA & IPAF qualifications advantageous

H&S Training.

Essential:

Experience & Knowledge:

- Proven experience of working as a Fire Protection/Damper Engineer
- Good understanding of mechanical and electrical fire systems design and industry regulations
- Ability to read technical drawings
- An understanding of safe systems of work
- An understanding and working knowledge of other disciplines within a multi task delivery service
- Must have or be eligible to obtain MoD security clearance

Desirable:

- Proven experience of working in a maintenance environment
- Working knowledge of a MOD or military environment
- IT literate (inc PDA)

Proven experience of the use of hand held devices

Skills:

- Operates effectively as a competent person
- Understands the needs and implications of RAMS
- Understands the requirement of Safe Systems of work
- Ability to set out jobs from drawings and specification, and requisition the necessary installation materials
- Ability to accept responsibility for the proper completion of jobs and if required, supervise other operatives
- Can demonstrate a customer focused, proactive 'can do' attitude, flexible approach to working and can work as part of a team
- Problem solving & decision making
- Self-disciplined and able to use own initiative
- Very Good communication & interpersonal skills (written & verbal)
- Ability to act in a professional manner, with absolute discretion

September 2020

Date:

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