

## Aspire Job Description

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<b>Job Title:</b>	BMS CONTROLS ENGINEER	<b>POSITION ID:</b> BMS706
<b>Entity:</b>	<b>ASPIRE DEFENCE SERVICES LIMITED (ADSL)</b>	
<b>Location:</b>	Aspire Business Centre, Tidworth	
<b>Reports to:</b>	Energy, BMS and Data Manager	
<b>Key Purpose of the Role:</b>	To monitor and manage alarms on the building management system (BMS) to support the Helpdesk with customer calls, providing technical BMS information and to carry out remote fix to resolve alarms and where not possible, add information from interrogating the BMS to the work order (WO). Follow up to ensure the WO is satisfactorily closed out and the issue resolved. Provide proactive support to the maintenance teams and identify opportunities for ongoing improvement.	
<b>Key Responsibilities:</b>	<p>Manage incoming BMS alarms and provide a prompt response to resolve</p> <p>Support Helpdesk with calls relating to BMS controlled systems</p> <p>Support Engineers remotely and in the field to close out alarms</p> <p>Interrogate the BMS programming to identify fixes and opportunities</p> <p>Provide technical information to support the maintenance and project teams</p> <p>Responsible for actively identifying improvements to the system in order to reduce BMS-related plant and system failures and customer related calls</p> <p>Provide regular status reporting for alarm management</p>	
<b>Qualifications</b>	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• BTEC Level 3 or equivalent qualification in electrical or electronic engineering or appropriate job-related experience</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Schneider EcoXpert &amp; Trend (BMS)</li> <li>• Knowledge and understanding of HVAC systems</li> <li>• Understanding of LAN, WAN, Ethernet and Virtual Private Networks</li> <li>• Reduction of system alarms, lockouts, overrides, disables, off-lines, by accurate calibration and adjustment of field sensors, switches etc.</li> </ul>	
<b>Experience &amp; Knowledge:</b>	<p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Work order management experience</li> <li>• Report writing</li> <li>• Provide regular status reporting for alarm management</li> </ul>	

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**Skills:**

- Good interpersonal skills including verbal and written communication
- Diagnostic and troubleshooting and analytical skills
- A logical and rigorous approach to problem solving
- Good time management with the ability to prioritise workloads
- Excellent knowledge Microsoft Word and Excel
- A focus on customer satisfaction

**Date:**

09/11/2021