

Aspire Job Description

Job Title: DESIGN MANAGER **POSITION ID:** DSM002

Entity: ASPIRE DEFENCE SERVICES LIMITED (ADSL)

Location: Aldershot/Tidworth/Larkhill

Reports to: Richard Tindal

Key Purpose of the Role:

- Reporting to Design Lead you will lead and manage design teams through various stages of development from feasibility to detailed design, for a wide variety of schemes across the Aspire footprint. You will be expected to balance technical input and guidance, programme requirements and project commercial objectives and relationships with the various stakeholders.
- Assist in the evaluation and setting of Status of key sub-contract drawings.
- Co-ordinate the development of package designs in line with lessons learnt and manage the design approval process of sub-contractors.

Key Responsibilities:

- Ensure that all work carried out by the design team is in accordance with the Aspire Management System.
- Guide the Design Team to ensure the resultant design meets the client and ASPIRE's desired outcome.
- Manage the production of a comprehensive suite of documents from Scheme Design Report (SDR) to construction issue.
- Provide an interface to the Clients representatives and other stakeholders.
- Ensure that designs including trade contractor designs and shop drawings are checked for conformity with, relevant standards, building regulations, the specification and contract.
- Ensure that design risk assessments are undertaken to meet the requirements of the CDM regulations.
- Ensure that design programmes are maintained including a Schedule of Design Deliverables.
- Monitor and produce progress reports at regular intervals.
- Chair kick off meetings, progress and design co-ordination meetings at regular interval.
- Co-ordinate design team and participate in site visits before and during design phase.
- Provide an interface with Facilities Management and Lifecycle teams to ensure designs are maintainable.
- Chair the Inter Discipline Coordination (IDC) meetings;
- Arrange, chair and minute the design to procurement hand over meetings.
- Check compatibility of designed tolerances.
- Visit and interface with the site based design coordinators to resolve ADCW site team design queries
- Support the procurement department in the review of production of tenders in regard to design development and management.

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- Maintain communication and good working relationships with all disciplines which supports Aspire Defence Purpose Vision and Values for the project.
- Support the Construction Team by facilitating input from the Designers via RFI's, Technical Submittal submissions etc.

Qualifications

Essential:

- Degree/HND/HNC in Building, Engineering or Architecture.

Desirable:

- A Professional Qualification in Architecture, Engineering, Construction or Project Management

Experience & Knowledge:

Essential:

- It is essential the candidate has design management experience working on large projects.
- Experience of working in a BIM environment
- Exposure to the PFI/PPP and two stage tendering is essential.

Desirable:

- Working knowledge of Architectural, Structural, Building Services, Civils works obtained through practical experience.

Skills:

Consider the Core Competencies required to carry out the role by referencing the competency framework

- An effective communicator
- Ability to influence and guide
- Excellent organisational skills
- Ability to work as part of a team
- A flexible and pragmatic approach

Date:

13/12/2021